

**Fir Grove Elementary School Parent-Teacher Organization
General Meeting Minutes**

May 1, 2025

Approved at the Thursday June 5, 2025 PTO General Meeting

Opening

The general meeting of the Fir Grove Elementary School Parent-Teacher Organization was called to order at 6:33 p.m. at Fir Grove Elementary in Beaverton, Oregon on May 1, 2025 by Kristina Hiersche.

Present

Kristina Hiersche, Blair Hamilton, Emily Wolverton, Lee Anthony, Emily Davis, Kayla Petersen, Lindsay Seitz, Meg Strong, Sara Calvert-Kubrom, Aman Kubrom, Sean Wolverton, Matt Allis, Shawntina Wiegand, Athena Banke, Kaysi Thompson, Anna Petersen, Tiff Schiff, Erin Miles

Minutes Approval

Blair Hamilton moved to approve the March 2025 General Meeting Minutes, Kayla Petersen seconded the motion and was unanimously approved.

Principal Update - Erin Miles

- Thank you for the teacher conference meals last week!
- Chess Club went to the State tournament last weekend and ended up in 5th place
- 3rd, 4th & 5th Graders are currently doing State Testing with the Math portion coming in a couple weeks. This year the state is focused on growth rather than the straight results. 5th graders did great on their science tests, with full results coming soon.
- 60 invites went out to specific students for summer school
- So far we are planning for 15 classrooms for next year, which is one less than we currently have
- The deadline for families to provide input on their students' class placement is next Friday May 9, the survey is available on ParentSquare
- Many grades have field trips and guest events going on right now, like the Teddy Bear clinic this week.
- One of our areas of focus is attendance and tardies. We focused recently on 24 students with frequent tardies, and this group had an 66% improvement in not being late. Now focusing on group of students that are close to reaching a 90% attendance rate.
- We just received another grant for Chess Club to keep that going for next year
- We also just received a grant to provide summer math games resources and books to specific students.

President Update - Kristina Hiersche

- Teacher Appreciation Week is next week May 5-9. Sign up on ParentSquare or donate online to the gyro lunch on Weds May 7. We will need support each day next week to help set up around 10am and clean up the staff room in the afternoon.

Budget Update - Emily Davis

- [2024-2025 Current Budget & Spending available on the PTO website here](#)
- We are about \$140 over our goal with our BottleDrop fundraising for the year, with more to deposit
- The 5th Graders have been doing great on their fundraiser for their Sendoff party with over \$1,600 raised - they raised over \$200 through the concessions at Bingo Night, and have about \$100 and counting coming through the yearbook donations. There will also be more coming in from concessions at the Neon Dance and upcoming Plant Sale at the Bike Rodeo.
- Our recent Chick-fil-a fundraiser raised \$241 and we haven't gotten the total from Burgerville yet
- We are paying out out funds for a lot of field trips right now
- The Board will be working on a draft Budget for the 2025-26 school year in the next few weeks. We will share the Budget draft on ParentSquare prior to the June 5 PTO Meeting, where there will be a vote to approve the budget.

Volunteer Update - Kayla Petersen

- Volunteer Opportunities
 - Bike Rodeo - May 22 3-4:30, sign up on ParentSquare
 - Field Day June 6 - Mrs. Villegas PE teacher manages this event and the volunteer sign up - she uses a Google Form sign up. We will share out this sign up via the usual weekly Volunteer Update, PTO newsletter and social media.

Fundraising Update - Tiffany Schiff

- McMenamins Dine for Dollars next Tuesday May 6 from 5-10pm at the Murray & Allen McMenamins
- There will also be another Plant Sale at the Bike Rodeo on May 22. The 5th Graders will be staffing the Plant Sale and proceeds will go to their 5th Grade Sendoff party.
- Bike Upcycling - the bikes we gathered during the Bicycle Upcycle drive earlier this year have been refurbished by Fir Grove parent/bike enthusiast Brad Petersen. We will be working with the school counselor to provide these refurbished bikes to kids in need at our school over the next few weeks.

PTO Bylaws Draft

- Blair Hamilton moved to approve the updated PTO Bylaws Draft. Lee Anthony seconded the motion, and the bylaws were unanimously approved.
- [View the new Fir Grove PTO Bylaws here](#)

2025-26 PTO Board Voting

The following candidates were introduced to serve in the following Fir Grove PTO Board of Directors positions for the 2025-26 school year, and were voted in/approved unanimously:

President - Blair Hamilton nominated Emily Wolverton for President and she accepted. Kayla Petersen proposed a motion to close the nominations and Tiffany Schiff seconded the motion, and there was a unanimous vote to approve.

Co-Vice Presidents of Fundraising - Kristina Hiersche nominated Tiffany Schiff & Lindsay Seitz as Co-Vice Presidents of Fundraising, and they accepted. Blair Hamilton proposed a motion to close the nominations and Kayla Petersen seconded the motion, and there was a unanimous vote to approve.

Secretary - Anna Petersen nominated Meg Strong as Secretary, and she accepted. Kayla Petersen proposed a motion to close the nominations and Blair Hamilton seconded the motion, and there was a unanimous vote to approve.

Treasurer - Kayla Petersen nominated Emily Davis as Treasurer, and she accepted. Tiffany Schiff proposed a motion to close the nominations and Blair Hamilton seconded the motion, and there was a unanimous vote to approve.

Volunteer Coordinator - Anna Petersen nominated Sara Calvert-Kubrom as Volunteer Coordinator, and she accepted. Tiffany Schiff proposed a motion to close the nominations and Kayla Petersen seconded the motion, and there was a unanimous vote to approve.

Members-At-Large - Emily Wolverton nominated the following people for Members-At-Large and they accepted (or had accepted verbally prior to the meeting). Sara Calvert-Kubrom proposed a motion to close the nominations and Meg Strong seconded the motion, and there was a unanimous vote to approve.

- Audra & Matt Allis
- Shannon Baggerman
- Athena Banke
- Heather Beam
- Blair Hamilton
- Kristina Hiersche
- Aman Kubrom
- Anna Petersen
- Kayla Petersen
- Shawntina Wiegand

Next PTO General Meeting - Thursday June 5 at 6:30pm in the Community Room

Adjournment

Meeting adjourned at 7:24 p.m. by Kristina Hiersche.