

Fir Grove Elementary School Parent-Teacher Organization
General Meeting Minutes
June 4, 2026

Approved at the September 14, 2026 PTO General Meeting

Opening

The general meeting of the Fir Grove Elementary School Parent-Teacher Organization was called to order at 6:39 p.m. at Fir Grove Elementary in Beaverton, Oregon on June 4, 2026 by Emily Wolverton.

Present

Lindsay Seitz, Heather Beam, Athena Banke, Emily Wolverton, Melissa Marquadt, Shannon Baggerman, Kaitlyn LeClaire, Luciana Carmen, Melinda Wheeler, Sean Wolverton, Emily Davis, Carey Connell, Sara Calvert-Kubrom, Matt Allis, Tiffany Schiff, Shawntina Weigand, Meg Strong, Anna Petersen, Kayla Petersen, Kristina Hiersche, Audra Allis

Welcome, Introduction, & Minutes Approval - Emily Wolverton

Melinda Wheeler moved to approve the May 7, 2026 General Meeting Minutes, Lindsay Seitz seconded the motion and was unanimously approved.

Principal Update - Emily Wolverton on behalf of Erin Miles

- This week we shared our staffing assignment for next year, we were overstaffed by 3 teachers, reducing classrooms by 1
- Giving staff time to process this before sharing it with the community, it will be shared with the FG community next week
- End of year celebrations- Field Day tomorrow
- June 9th student growth parade
- Class parties and 5th grade send off all next week
- June 10th 8am is end of year assembly
- Fir Grove is summer school hub site June 22nd- July 16
 - Will have free summer meals during this time
- Explorers Club kick off was today- students get 10 free books and math games to help prevent summer slide
- Kindergarten Academy is Aug 12-14, AM half sessions
- Summer facilities work- new bike rack and relocating existing racks
- Thank you for the staff treats!
- Student Store is closing because of rising prices, Deb & Pat are sad to close but it was too hard to sustain- does PTO want to take this on in any capacity?
 - Current schedule was MWF morning from 7:30-7:45am
 - Consider ideas for next year and what it could look like
 - Maybe 5th grade leaders could help run it

Fundraising Update- Emily Wolverton

- Dine for Dollars- Papa Murphy's June 4 & 5- order online
- Get your Blue BottleDrop Bags!
 - Office lobby is being restocked

Volunteer Update- Sara Calvert-Kubrom

- Field Day tomorrow!
 - 59 volunteers, a volunteer email was sent out
 - Have ID and raptor app open for check in
 - All day - bring food or you can leave briefly in between
 - Any afternoon volunteers who can stay and help clean up at the end of the day would be great
 - Please be on time
 - Rain or shine it's happening!
- Summer Watering
 - Please look at the weeks needed and see if you can help out
 - Abbey and Lee will reach out with instructions in the next week or two
- Staff have said people are volunteering more this year and are thankful for that!

Budget Update - Emily Davis

- Playground Equipment Request
 - Beyond the cart, paras brainstormed ideas for things that would be helpful for students to use during undercover/indoor recess
 - Shawntina Weigand moved to approve \$2000 for playground recess equipment, Anna Petersen seconded the motion and was unanimously approved.
- [View the 2025-2026 Current Budget & Spending here](#)
 - Went over 2025-6 spending and share spreadsheet, outstanding field trips and class parties invoices will come in during the next week
 - Spending tends to happen at the beginning and end of the year so there will be more reimbursements next week
- The proposed Fir Grove PTO Budget for 2026-27 was presented.
- Athena Banke moved to approve the 2026-27 Fir Grove PTO Budget, Tiffany Schiff seconded the motion and was unanimously approved.
 - Budget was based on recent fun runs because last year was so much higher and we weren't sure what next year will be like
 - Added 5th grade arcade game prizes- \$250
 - Increase budget for bike program
 - Library spending was put through to next year which is a special case
 - Ms Donnelly will purchase book this fall and next spring
 - Added spring fundraiser
 - Teddy Bear Clinic- was taken off since Fir Grove wasn't chosen so we'll vote on it in the future if we need to
 - Discussion about snack pantry budget

- Difference between snack pantry and classroom snacks, teachers manage it differently, some email out to let families know if they are low on classroom snacks
- Snack pantry is meant for the few who don't have snacks
- Snack pantry is different from emergency snack fund
- There needs to be clearer expectations around the use of the snack pantry for teachers
- We need to be careful about increasing things for next year before we know what we'll fundraise at the fun run
- We could be more vocal about asking families to donate snacks
- Sign out sheets could help people feel accountable for what they take
- Sunshine Fund- we specifically asked for donations for this and we can do this in the future if needed, things given out were grocery gift cards, hotel stays, etc. \$500 from Winco gift cards were donated and then given to families in need
- Increased class party budget to \$75/class per party

Athena Banke moved to approve the 2026-27 Fir Grove PTO Budget, Tiffany Schiff seconded the motion and was unanimously approved.

- [View the approved Fir Grove PTO 2025-26 Budget here](#)

Next PTO General Meeting - September 14, 2026 (called Lemonade in the Shade) when we return in the fall, immediately following the Community Walk

Adjournment

Meeting adjourned at 7:30 p.m. by Emily Wolverton.